# **Privacy Policy**

Protecting your private information is our priority. This Statement of Privacy applies to the Agency on Aging \ Area 4 and yubasuttermow.org and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to Agency on Aging \ Area 4 include yubasuttermow.org. By using the Meals on Wheels Yuba & Sutter Counties website, you consent to the data policies described in this statement.

# **Collection of your Personal Information**

AAA4 may collect anonymous demographic information, which is not unique to you, such as your;

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain information to us when you elect to use certain products or services available on the site. These may include a) registering to receive information from AAA4; b) sending us an email message; c) submitting your credit card or other payment information when ordering and purchasing products on our site. To wit, we will use your information for communicating with you in relation to services and/or products you have requested from us.

# Use of your Personal Information

AAA4 collects and uses your personally identifiable information to operate its website(s) and deliver the services you have requested.

# **Sharing Information with Third Parties**

AAA4 does not sell, rent, lease or share your personal information with third parties.

AAA4 may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: a) conform to the edicts of the law or comply with legal process served on AAA4 or the site; b) protect and defend the rights or property of AAA4; and/or c) act under exigent circumstances to protect the personal safety of users or staff of AAA4, or the public.

# **Tracking User Behavior**

AAA4 may keep track of the websites and pages our users visit within AAA4, in order to determine what AAA4 services are the most popular.

# Automatically Collected Information

Information about your computer hardware and software may be automatically collected by AAA4. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service to maintain quality of the service, and to provide general statistics regarding use of the AAA4 website.

# Children Under Thirteen

AAA4 does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you may ask your parent or guardian for permission to use this website.

# **Opt-Out and Unsubscribe from AAA4 Communications**

We respect your privacy and give you an opportunity to opt out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from AAA4 by contacting us here:

- Email: <u>contactus@agencyonaging4.org</u>
- Subject Line: Opt-Out

# Changes to this Statement

AAA4 reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personally identifying information by placing a prominent notice on our site, and by updating any privacy information on this page. Your continued use of the site and/or services through this site after such modifications will constitute your: a) acknowledgement of the modified Privacy Policy; and b) agreement to abide and be bound by that Policy.

# **Contact Information**

AAA4 welcomes your questions or comments regarding this Statement of Privacy. If you believe AAA4 has not adhered to this Statement, please contact AAA4 at:

Agency on Aging \ Area 4 1401 El Camino Avenue, 4th Floor Sacramento CA 95815

contactus@agencyonaging4.org 916.486.1876

Effective as of March 15, 2019